

# Customer Web Site - Logging In

## Logging In



This quick reference will walk you through the steps to log into the online site.

1. From a browser, navigate to <https://customer.hersheys.com>.
2. Click the **Email Address** dialog box and type the registered email address.
3. Click the **Password** dialog box and type your password.
4. Click the **Login** button.

EMAIL ADDRESS

2

PASSWORD

3

4

5. If prompted, you may need to identify a **Sold To** address if your account has multiple locations.

Please select Sold To Account to proceed further

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You will not be required to identify a location if your registration only has a single location. If this option does not appear, you have logged into the site successfully.

6. If your registration contains multiple **Sold To's**, use the **Sold To** drop down menu to select the location.

Please select HSY Sold To #

NNNNNNNN01 - Address, City, State Customer Name #1

NNNNNNNN02 - Address, City, State Customer Name #2

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You will then be logged into the online site.